

**Town of Amherst  
Planning Commission Minutes  
June 26, 2017**

A special meeting of the Town of Amherst Planning Commission was called to order by Chairperson June Driskill in the Council Chambers of the Town Hall at 174 S. Main Street at 5:30 PM on June 26, 2017. It was noted that a quorum was present as indicated below:

P Kevin Belcher	P William Jones
P June Driskill	A Kenneth Bunch
A Ted Finney	P Clifford Hart

It was noted that one seat is vacant. Deputy Town Clerk Vicki Hunt and Town Manager Jack Hobbs, in his capacity as Secretary to the Commission, were present.

**Milhaus Site Plan Review Application (144 S. Main Street)**

Mark Milhaus, President of Milhaus Company, and its representative Phillip Jamerson, CEO of Jamerson-Lewis Construction, Inc., came forward to request approval of a site plan to construct a 50' wide x 80' deep (4,000 SF) building addition to the existing 8,370 SF building at the Milhaus site at 144 S. Main Street (TM#96A4-A-21), zoned Central Business District CBD.

After discussion, on a motion by Mr. Hart which was seconded by Mr. Jones the Commission agreed to approve the site plan as proposed with the following conditions:

1. Submittal of site plan drawings amended by the designer to show:
  - a. A statement to the effect that the development will not increase runoff to the VDOT right of way. (VDOT)
  - b. The correct address of the owner/site on all sheets. (18.1-1104.03)
  - c. Facilities for the disposal of trash and other solid waste, including adequate access by refuse collection vehicles. (18.1-1104.05.11)
  - d. A calculation demonstrating the adequacy of the number of parking spaces provided vs. the number of parking spaces required by the Town Code. (18.1-602.02,05)
  - e. Size and species of all plant materials proposed and to remain in a format that can be reviewed against the requirements of Section 18.1-920 (Landscaping) of the Town Code. (18.1-920.03a, 920.04, 1104.05.9)
2. The construction contractor having a Town of Amherst business license prior to issuance of the zoning certificate. (8.1-721)

The motion carried 4-0 according to the following:

Kevin Belcher	Aye	William Jones	Aye
June Driskill	Aye	Kenneth Bunch	Absent
Ted Finney	Absent	Clifford Hart	Aye

The minutes from the May 3, 2017, Commission meeting were approved on a motion by Mr. Hart, seconded by Mr. Jones, and carried 4-0 according to the following:

Kevin Belcher	Aye	William Jones	Aye
June Driskill	Aye	Kenneth Bunch	Absent
Ted Finney	Absent	Clifford Hart	Aye

**Rezoning Request: McDonalds 135/Richmond Highway**

The Secretary reported that the proposal by Golden Arch Limited Partnership to adjust the conditions on the zoning for the McDonalds site at 135 Richmond Highway (TM#96A4-A-174B, zoned B-2 [Conditional] General Commercial District) was approved by Town Council at its meeting on June 14, 2017, as recommended by the Planning Commission.

**Potential Zoning and Subdivision Ordinance Amendments**

The secretary gave a report on the status of the Zoning and Subdivision Ordinance.

There being no further business, the meeting adjourned at 5:54 PM on a motion by Mr. Jones, seconded by Mr. Hart, and carried 4-0 according to the following:

Kevin Belcher	Aye	William Jones	Aye
June Driskill	Aye	Kenneth Bunch	Absent
Ted Finney	Absent	Clifford Hart	Aye

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June Driskill, Chairperson

Attest: \_\_\_\_\_